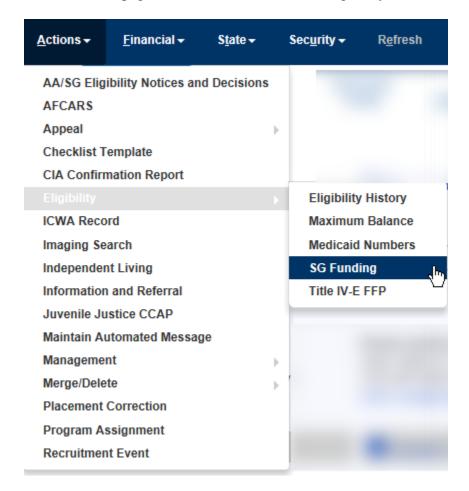
Subsidized Guardianship Funding Determination Sign-Off Process

Note: An assignment to the Subsidized Guardianship case is not needed to complete a subsidized guardianship funding determination, however additional security is needed for the Maintain Subsidized Guardianship Funding Determination History and Subsidized Guardianship Funding Determination pages.

Note: Once a Subsidized Guardianship Funding Determination has been completed/approved, the associated Medicaid Certification is updated with the Med Stat Code.

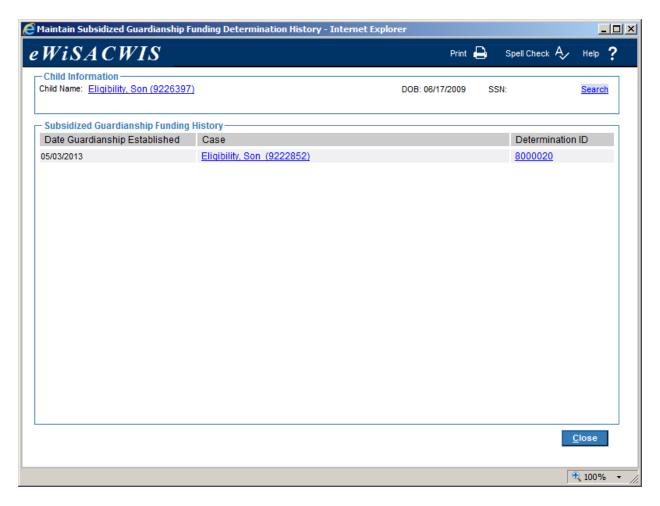
Maintain Subsidized Guardianship Funding Determination History page

The Maintain Subsidized Guardianship Funding Determination History page can be used to complete determinations. This page is accessed via Actions > Eligibility > SG Funding.



To view the Subsidized Guardianship Funding History for a child, the child's person ID must first be searched and retrieved.

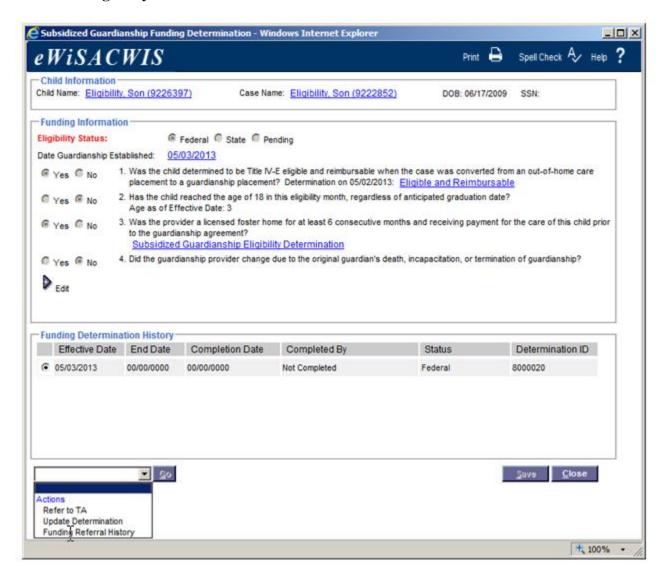
What the Eligibility Unit and State approver see:



To access the determination, click the Determination ID hyperlink for the appropriate determination. This opens the Subsidized Guardianship Funding Determination page for the determination.

Subsidized Guardianship Funding Determination Page

What the Eligibility Unit sees:

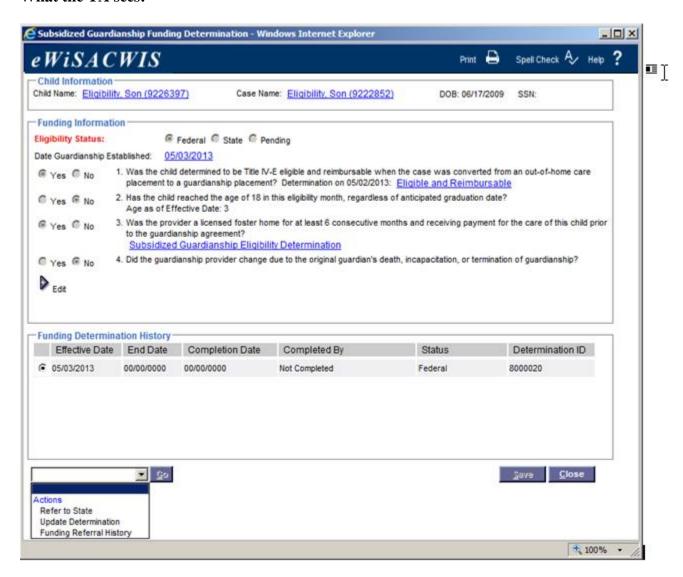


The Eligibility Unit uses the option "Update Determination" to make changes and update the child's recommendation status. After the changes/updates are made, the Eligibility Unit selects "Refer to TA."

Once the referral has been made, the option "Refer to TA" is not available.

The Technical Assistant (TA) will receive an e-mail stating he/she has been referred the case for review/approval.

What the TA sees:



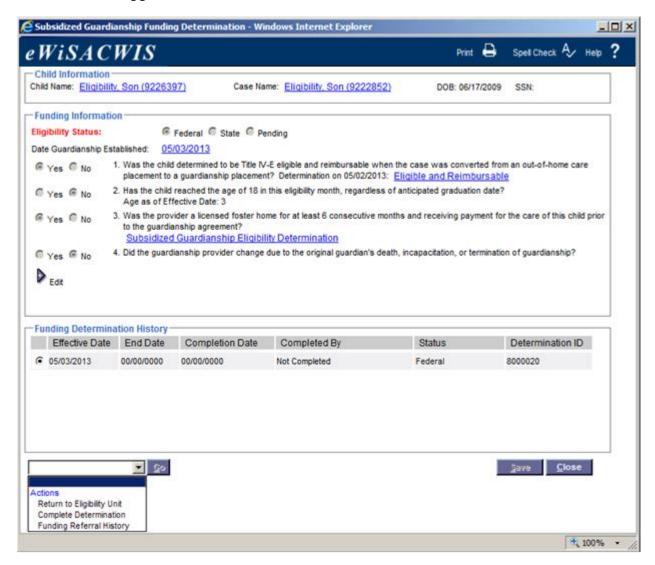
The TA may use the option "Update Determination" to make changes and update the child's recommendation status. After the recommendation is reviewed, the TA selects the "Refer to State" option.

Once the referral has been made, the option "Refer to State" is not available.

The State approver will receive an e-mail stating he/she has been referred the case for review/approval.

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What the State approver sees:



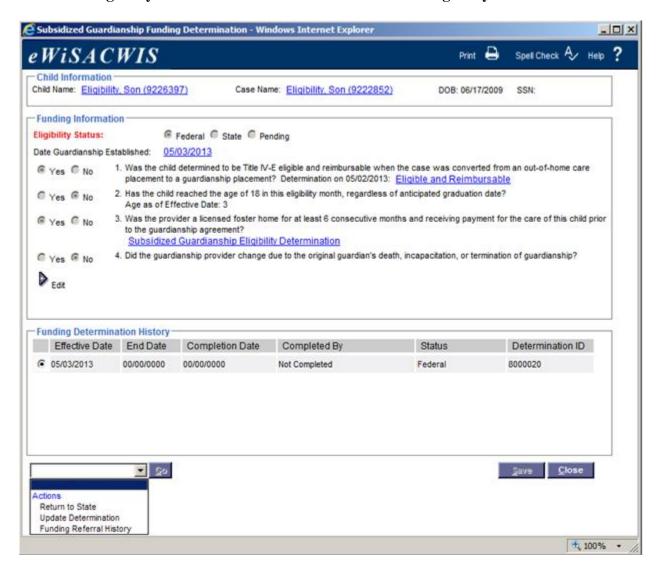
After the recommendation is approved, the State selects "Complete Determination."

Once approved/completed, the option "Complete Determination" is not available.

If Return to Eligibility Unit is selected, the Eligibility Unit will receive an e-mail stating the determination has been returned to the Eligibility Unit.

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What the Eligibility Unit sees after it has been Returned to Eligibility Unit:



After the Eligibility Unit selects 'Return to State' the State approver will see the same options as on page 5.

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What the Eligibility Unit sees after it has been completed by the State approver:

